

Form 5B

Application for Approval of Rehabilitation Scheme for Specified Unit

A. Information on Rental Unit/Residential Complex

Name of residential complex (if applicable)

Unit number of rental unit _____ Address of residential complex _____

B. Contact Information for Landlord

Name of landlord

Address of landlord

Telephone number	Fax number	E-mail address
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C. Details of Rehabilitation Scheme

1. Expected start date: _____
2. Expected completion date: _____
3. Estimated total cost: _____
4. Description of proposed rehabilitation scheme (you must check at least 4 of the following items):
 - kitchen cabinets kitchen countertops and sink electrical wiring
 - appliances * windows and patio doors * flooring * bathroom fixtures *

* at least 75% of

- other improvements acceptable to the director (specify) _____

D. Confirmation that Rental Unit Voluntarily Vacated

The tenant _____ (tenant's name) _____ (tenant's phone number)
vacated or will be vacating the rental unit on _____ (date).

Give a brief explanation of reason for termination of tenancy: (e.g. The tenant did not renew a fixed term tenancy agreement.)

E. Condition of Residential Complex

I certify that, as of the date of this application, the residential complex in which the specified unit is located is in a good state of repair, fit for habitation and in a state that complies with health, building and maintenance and occupancy standards required by law.

Signature of landlord _____ Date _____

Note:

- The landlord must submit a copy of the tenant's notice of termination, the tenant's forwarding address and telephone number, the landlord's written confirmation of the termination, evidence of tenancy agreement offer and non-renewal or an abandonment notice with this application.
- The Residential Tenancies Branch charges a non-refundable processing fee for all Applications for Approval of Rehabilitation Scheme for Specified Unit. The fee is \$150.00. A landlord must submit the fee along with the application. The Branch will not begin to process any application until the fee is received.
- A landlord must not complete more than 20% of the proposed rehabilitation scheme for a specified unit, based on the total cost of the scheme for the specified unit, before the first order approving the scheme subject to conditions, is made.