

TENANT'S REQUEST FOR REPAIRS

INSTRUCTIONS TO TENANT: Please send one copy to your landlord and one copy to the:

RESIDENTIAL TENANCIES BRANCH

143 - 340 9th Street, Brandon MB R7A 6C2

Tel. No. 204-726-6230 Toll Free: 1-800-656-8481 Fax No. 204-726-6589

TENANT INFORMATION

Name: _____

Address: _____

Postal Code: _____

Telephone: _____

Email: _____

LANDLORD INFORMATION

Name: _____

Address: _____

Postal Code: _____

Telephone: _____

Email: _____

THIS SECTION MUST BE COMPLETED BY THE TENANT FOR THE BRANCH'S INFORMATION

a) When did you move into this rental unit? _____

b) How much is your monthly rent? _____

c) Do you owe the landlord any rent? _____

d) Have you given the landlord notice that you are moving? _____

e) Has the landlord given you notice to move? _____

If the answer to (d) or (e) is YES, when are you moving? _____

f) Have you asked the landlord to do these repairs? _____

g) Have you contacted any other office about these repairs? _____

If the answer is YES, which office? _____

I need repairs in the rental unit I rent from you. I believe these repairs are from ordinary wear and tear, not because of any damage my guests or I caused. I'm asking you to repair the damage properly so that it meets health, building and maintenance and occupancy standards. Please do the following repairs by:

_____, 20____ (Fill in date, giving the landlord a reasonable time to do the work):

1. _____

2. _____

3. _____

4. _____

5. _____

Signature of Tenant _____

Date _____

Important Information: A tenant may file a claim for compensation if their landlord causes an unreasonable delay in making necessary repairs. The tenant's claim may be for loss of use of a service or facility; or, for any expenses the tenant incurs as a result of the unreasonable delay. When the tenant files a claim the Branch will hold a hearing to decide if the landlord must pay compensation to the tenant.